

AGENDA

Meeting: Melksham Area Board
Place: Melksham United Church
Date: Wednesday 5 September 2018
Time: 7.00 pm

Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), direct line 01249 706612 or email kevin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Pat Aves - Melksham North
Cllr Hayley Spencer - Melksham Central
Cllr Jonathon Seed - Summerham and Seend
Cllr Roy While - Melksham Without South
Cllr Jon Hubbard - Melksham South
Cllr Phil Alford - Melksham Without North

RECORDING AND BROADCASTING NOTIFICATION

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

Items to be considered	Time
<p>1 Chairman's Welcome, Introduction and Announcements (<i>Pages 1 - 2</i>)</p> <p>Chairman's Announcements:</p> <ul style="list-style-type: none"> • Annual Electoral Canvass 	7:00pm
2 Apologies for Absence	
<p>3 Minutes (<i>Pages 3 - 8</i>)</p> <p>To confirm the minutes of the meeting held on Wednesday 6 June 2018</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee</p>	
<p>5 Melksham Community Campus (<i>Pages 9 - 10</i>)</p> <p>Wiltshire Council, Deputy Leader John Thomson to provide an update on the Melksham Community Campus. Community Campus</p>	
<p>6 Community Connections project update - Carer Support project</p> <p>Lizzie Rapley from Carers Support Wiltshire to introduce the local project that will tackle social isolation and loneliness</p>	
<p>7 Melksham Community Area Family Learning Festival 2018</p> <p>Introduction to the 2018 family learning festival programme for Melksham, Rhys Schell - Melksham Community Engagement Manager</p>	
<p>8 Melksham Young Persons project outline (<i>Pages 11 - 12</i>)</p> <p>The Melksham Area Board will outline their views on how the 2018/19 allocation of funding for young people will be spent</p>	

9 **Area Board sub groups** (Pages 13 - 28)

Melksham Wellbeing Group – Cllr Aves

- To include any Wellbeing grants

Community Area Transport Group – Cllr While

- To include recommendations to the Area Board

10 **Written Partner Updates** (Pages 29 - 48)

To receive any written updates from the following partners:

- Community Area Partnership
- Wiltshire Police
- Wiltshire Police and Crime Commissioner
- Dorset & Wiltshire Fire and Rescue Service
- NHS Wiltshire/Clinical Commissioning Group
- Healthwatch Wiltshire
- Melksham Town Council
- Parish Council Nominated Representatives
- The Chamber
- Melksham Senior People's Forum
- Older Persons Champion
- Young Melksham
- Trans Wilts Cic

11 **Grant Funding** (Pages 49 - 82)

The Area Board members are asked to consider applications to the Community Area and Youth Grants scheme. *Full details of all grant applications are contained in the agenda pack*

12 **Public questions**

Members of the public are invited to ask questions relating to Area Board business

13 **Close**

9:00pm

Agenda Item 1

Chairman's Announcements

Subject:	Council urges electronic answer to electoral roll inquiries
Web contact:	http://www.wiltshire.gov.uk/elections-register-to-vote

Between August and November 2018, we will be sending out around 220,000 Household Enquiry Form (HEF) one to every residential property in Wiltshire. This form is used to collect information to ensure anyone who is eligible to register at the property is actually registered.

It is a legal requirement to provide the information requested to ensure it is still current and accurate.

It is important that you respond to this form to avoid reminders being sent.

The quick and easy way to respond to your form

Using the security codes printed at the top of your Household Enquiry Form

- Online at: www.householdresponse.com/wiltshire
- Telephone: (Freephone) 0800 197 9871
- Text: NOCHANGE to 80212

If you add anyone to the form they will still need to register individually by going on **www.gov.uk/register-to-vote**. They will need to provide their date of birth and national insurance number to complete their registration.

If you are unable to use the automated options, you can complete and return the form in the envelope provided.

For more information on electoral registration and voting, visit <http://www.wiltshire.gov.uk/elections-register-to-vote>

Electoral Services
Wiltshire Council

MINUTES

Meeting: MELKSHAM AREA BOARD
Place: Seend Community Centre
Date: 6 June 2018
Start Time: 7.00 pm
Finish Time: 9.10 pm

Please direct any enquiries on these minutes to:

Libby Johnstone (Democratic Services Officer), Tel: 01225 718214 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Pat Aves, Cllr Hayley Spencer, Cllr Jonathon Seed, Cllr Roy While,
Cllr Jon Hubbard and Cllr Phil Alford

Wiltshire Council Officers

Rhys Schell (Community Engagement Manager)
Stephen Wilson (Highways Improvement Officer)
Jack Francis (Highways Engineer)

Town and Parish Councils

Melksham Town Council – Martin Pain, Adrienne Westbrook, Nick Westbrook, Richard
Wiltshire

Melksham Without Parish Council – Richard Wood, Paul Carter, Teresa Strange

Total in attendance: 35

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
15	<p><u>Election of the Chairman</u></p> <p>Nominations were sought for the position of Chairman, Cllr Seed nominated Cllr Hubbard, which was seconded by Cllr Aves.</p> <p>Resolved:</p> <p>To appoint Cllr Jon Hubbard as Chairman for the forthcoming year.</p>
16	<p><u>Election of the Vice-Chairman</u></p> <p>Nominations were sought for the position of Vice Chairman, Cllr Hubbard nominated Cllr Seed, which was seconded by Cllr Alford.</p> <p>Resolved:</p> <p>To appoint Cllr Seed as Vice Chairman for the forthcoming year.</p>
17	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>Written updates were available in the agenda pack updating on the recovery in Salisbury following the nerve agent attack. The pack also included information about how to find out more about becoming a foster carer.</p> <p>A verbal update was provided on the development of the Melksham Campus; a planning application has been submitted to Wiltshire Council, demolition on the site was expected to start in late summer 2018, with 2021 as the target for completion of the build.</p> <p>In response to questions it was confirmed the blue pool would not be used as part of the new development.</p>
18	<p><u>Apologies for Absence</u></p> <p>There were no apologies for absence.</p>
19	<p><u>Minutes</u></p> <p>Resolved:</p> <p>To confirm the minutes of the meeting held on 11th April.</p>

20	<p><u>Declarations of Interest</u></p> <p>Declarations of interest were made in respect of grant funding items, as detailed below.</p>
21	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p>The Area Board was invited to reconstitute working groups, the Chairman explained the membership and purpose of each of the groups.</p> <p>Resolved:</p> <p>To reconstitute Area Board working groups with the following councillors:</p> <p>CATG – Cllr Roy While Melksham Wellbeing Group – Cllr Pat Aves Melksham Neighbourhood Plan –Cllr Phil Alford, with Cllr Pat Aves as substitute.</p>
22	<p><u>Shurnhold Fields</u></p> <p>An update was provided from Melksham Town Council and Melksham Without Parish Council on the joint project at Shurnhold Fields, previously George Wood School fields, which were now to come into community use. The vision for the fields was a small country park for residents and visitors, a small attenuation pond was also being proposed.</p>
23	<p><u>A350 Farmers Roundabout Improvements</u></p> <p>An update was provided by Stephen Wilson, Highways Improvements Officer on the works planned for the A350 roundabout. It was highlighted the road was a busy route with conflict between local traffic and through traffic, however the lanes could be better organised to improve traffic flow. The accident record on the road indicated drivers were having difficulty getting onto the farmers roundabout. New road space, signage, traffic signals and lines would now be added, improvements were also to be made to the infrastructure. The works were planned to start in January 2019, with completion for summer 2019. It was acknowledged the works would cause disruption however this would be staggered to mitigate the impact.</p> <p>The Chairman thanked the officer for the presentation and confirmed the funding for the works was being sourced from the Local Enterprise Partnership. Comments from the floor included concern about HGVs using the residential streets as an alternative route. Questions were raised as to the implications on a potential Eastern Bypass scheme, in response to which it was confirmed the problem at Farmers Roundabout was live and funding was available to address it therefore it was being considered as a priority. The streetworks team was</p>

	<p>working to ensure there would be no conflict between this project on the A350 and other nearby works on the station and the campus.</p>
24	<p><u>Melksham Railway Station</u></p> <p>Paul Johnson, Chair of the TransWilts CIC, provided an update on progress of improvements to Melksham Station which included a platform extension, increased car parking spaces, a community café, improved access and bus stop, and a northern pedestrian and cycle route. It was explained the improvements would address most of the facilities the public had requested in a survey. Plans for the site were displayed and indicated the proposed layout. It was notes the group had to fundraise £50,000 to secure match funding for the project.</p> <p>The group had to move quickly to secure the Reed site, this meant working with Great Western Railway, the company would also manage the enforcement of the car park which was not considered to be a role for the community group. A point was made that cheap or free parking at the site would encourage community use of the new shop and community facility.</p>
25	<p><u>Melksham 'Our Community Matters' progress report</u></p> <p>Rhys Schell, Community Engagement Manager, updated on the positive community outcomes following of the Community Matters event held earlier in the year and thanked the community for their contribution to achieving local priorities.</p> <p>Resolved:</p> <p>To note the update against Joint Strategic Assessment priorities, and to thank the groups, organisations and partners that had contributed to address the locally- set priorities.</p>
26	<p><u>Melksham Age Friendly update</u></p> <p>An update on progress since the Age Friendly discussion at the April Area Board was provide. It was recommended that funding be allocated to support a community benches project to encourage older people to walk by providing them a place to rest on their walking route. The Chairman explained the funding would be available to December, if no applications came forward after then the money would go back into the general funding pot. Any applications would require 50% match funding.</p> <p>The Chairman expressed his thanks to the great work that Brian Warwick had undertaken to support the Age Friendly initiative.</p>

	<p>Resolved:</p> <p>The Area Board to organise a steering group, and appoint Cllr Jon Hubbard as Area Board lead on the group.</p> <p>To allocate £3,000 be made available until December 2018 towards a community benches project.</p>
27	<p><u>Area Board sub groups</u></p> <p>No meetings of the Area Board sub groups had been held since the last Area Board.</p>
28	<p><u>Written Partner Updates</u></p> <p>Written updates were available in the agenda pack from Area Board partners.</p>
29	<p><u>Feedback from Grants recipients</u></p> <p>Steeple Ashton Guides thanked the Area Board for funding it had recently granted for a storage shed. The new building allowed all equipment to be held in one place, and had been a used as a meeting place for many events and craft sessions.</p> <p>Melksham Rugby Club had recently installed a new defibrillator with Area Board funding, it was highlighted these were life-saving pieces of equipment.</p>
30	<p><u>Grant Funding</u></p> <p>The Board considered applications to the community area grants scheme, representatives from Melksham Remembers, Brunswick Park and Keevil Village Hall spoke in support of their applications.</p> <p>Cllr Seed declared an interest in the application from St John's Ambulance and did not vote on the item, however spoke in support of the application in his capacity as a member of the public. Cllr Hubbard declared he sat on the Melksham Remembers Steering Group and did not vote on this funding item.</p> <p>Councillors considered the application from Wiltshire Mind was not the most effective use of community funding and the quoted costs for the storage facility were high. The Board therefore agreed to refuse the application for these reasons, and invited the charity to contact the Parish Council which might have been able to assist with storage units.</p> <p>Resolved:</p> <p>To grant St John's Ambulance £750 towards radio communications;</p>

	<p>To reject the application from Wiltshire Mind for £908.40 and to refer the applicant to the Parish Council which may be able to assist with storage units;</p> <p>To grant Brunswick Park Residents Group £500 towards park improvements;</p> <p>To grant Keevil Village Hall £3,500 towards a new floor;</p> <p>To grant Melksham Remembers £2,000 towards a remembrance exhibition.</p>
31	<p><u>Public questions</u></p> <p>A question was asked about hedge/path maintenance; councillors responded Wiltshire Council had limited resource to support this and anybody wishing to volunteer should contact the town council which could provide support.</p>
32	<p><u>Close</u></p> <p>The next meeting was to be held on 5 September 2018 at Melksham United Church.</p>

**WILTSHIRE COUNCIL
MELKSHAM AREA BOARD**

SEPTEMBER 2018

Councillor briefing paper – Canberra site

The Canberra site was declared surplus as part of the Melksham Campus programme; this was originally approved by council in 2011. The revised proposals have prompted a review of the options available for the site including legal and finance due diligence.

Much of the Canberra site is held by Wiltshire Council in trust pursuant to a Declaration of Trust dated 28 March 1946 and the Council is sole trustee of the Trust pursuant to an Order of Appointment of Trustee dated 21 September 1967. Appendix 1 outlines how the ownership of the Canberra site is split between the land held in trust and the remainder of the site in the Council's ownership.

The due diligence identified that because the Council are holding the site in trust, any funds generated from a sale would have to be used for the purposes of that trust. The funds could not be used to part fund the new Community Campus Centre as there is no certainty that they will be used for the specific purpose below:

‘appropriated and used for the promotion of the social moral and physical wellbeing of boys and girl’s resident in the Parishes of Melksham Within and Melksham Without in the County of Wilts by the provision of facilities for social and physical training’

In addition, disposal of the site would be subject to obtaining planning consent for the site. The presence of an operating community facility will be a material consideration for any consent, as will the loss of the green space at the rear of the site.

The Young Melksham provision meets the purpose of the trust and they, as a community group, would be able to submit a Community Asset Transfer (CAT) application, as approved by Cabinet in 2011.

The conclusion is that although the CAT process is the most appropriate way to progress an application from Young Melksham, the fact the Council hold the land in trust means that the decision cannot not be made by the Area Board; the decision will be a Delegated Member Decision (likely to be a Single Member Decision).

The CAT process is, therefore, being followed to ensure that the necessary due diligence is completed with respect to Young Melksham, but also ensures the decision is made by the appropriate route. The proposed terms under the CAT

approach will be a long lease and the objectives of the trust will be reflected in the terms.

The lease for Children's Centre will be unaffected by the proposal and options for the land outside the trust will be considered, including a declaration to give permission to dispose of surplus land.

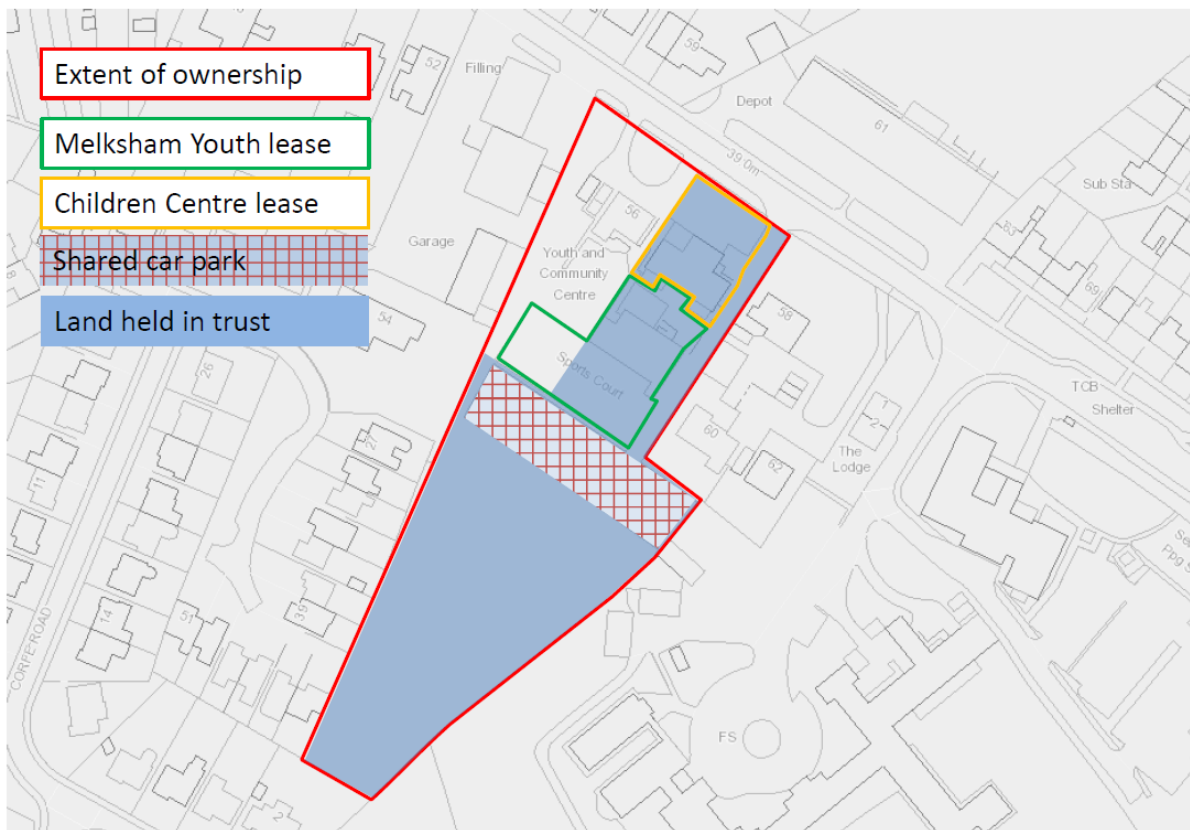
Report Authors:

Rhys Schell, Melksham Community Engagement Manager

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Mike Dawson, Asset Manager (Estates and Asset Use)

Appendix 1



SEPTEMBER 2018

Young Persons Project

1. Purpose of the Report

To update members on the progress of the young persons project and to request permission to move forward to the procurement stage.

2. Background

The Melksham Area Board is devolved funding from Wiltshire Council each financial year to support the delivery of positive activities for young people aged between 13 – 19 years. Typically this funding has been used to support existing local provision offered by local organisations.

3. Project Outline

To commission an organisation to deliver an intervention and support project that looks to work with some of the most vulnerable young people within our community area. on the following:

The provider will offer pastoral, out of school, one to one support to young people between the ages of 13 – 19 years in the Melksham community area. The programme will be available to young people who are open to Wiltshire Council's children's social care and the provider will also be expected to work with local partners to identify further young people who might be at risk. The provider should work with local partners such as Melksham Oak School, local youth activity and service providers, Motiv8, Wiltshire Police and Wiltshire Council departments to identify the young people who would be most suitable for referral.

Young people who may be suitable could be those who have had a bereavement in the family, are in the early stages of alcohol or drug misuse or have had a drastic change to school attainment.

There should be a tailored programme of delivery and support for each young person, which helps them identify social, educational or work based opportunities.

4. **Next steps**

The key outcomes need to be agreed and then a request for quotation document will be issued to local providers, who will be invited to tender for the project.

Each tender will be scored and evaluated with a report being issued to a future Area Board with the findings.

5. **Recommendations**

- (1) That the Area Board approves the project proposal and allows the Community Engagement Manager to move to the procurement stage.
- (2) That the Area Board ringfences a maximum of £10,000 of youth funding for this project.

Report Author: Rhys Schell, Melksham Community Engagement Manager
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Agenda Item 9

Melksham Wellbeing Group 16.07.2018 Canberra Youth Centre

<p>9.30am – Welcome, introductions and apologies</p>	<p>Cllr Pat Aves, Rhys Schell, Martin Pain, Chris Pickett, Sue Brown, Leila Dickson, John Truss, Ruth Randall, Alan Docherty and Loay Salamat</p> <p>Invited speakers: John Goodall, Louise Rendle and Sally Evans</p> <p>Apologies: Amanda Brookes, Martin Elson</p>
<p>9.35am - Benefits of being active in old age, John Goodall, Public Health consultant</p>	<p>See accompanying slides for content of presentation. The presentation covered the health benefits for older people to stay active and also the wider financial implications of inactivity. Action: Rhys to circulate slides to group.</p> <p>Martin asked if John could a future attend Melksham Seniors meeting, which was agreed. Action: Rhys to circulate John’s details.</p>
<p>10.05am – Grant application from WSUN</p>	<p>Louise Rendle, WSUN grant application and discussion</p> <p>The project will set up a singing and social group for people with neurological conditions and their carers. People taking part may have a range of conditions including (but not exclusively) Parkinson’s, Huntington’s, Motor Neurone diseases, Multiple Sclerosis and stroke. Soft launch of the service a couple of weeks ago with 8 attendees. Working to gradually increase numbers up to 40 max.</p> <p>Question from the group re: transport. Louise confirmed that nothing is currently in place and will use volunteers and fellow participants for pick ups where possible. If a need is established then it can be introduced.</p> <p>Question re: how much promotion had been done. Louise has put around posters, in Melksham News, but would welcome wider circulation and any links. Action: All to promote.</p> <p>The group were fully supportive of this project and agreed to part fund, offering £1,980.</p> <p>Action: Rhys to include £1,980 to WSUN in the report to the Area Board for funding approval.</p>
<p>10.25am – Grant application from Age UK</p>	<p>Sally Evans, Age UK – grant application and discussion</p> <p>To set up a fitness and friendship club for older people in Bowerhill Melksham. Fitness and Friendship is a well-established programme in Wiltshire providing a social outlet for older people with an</p>

	<p>emphasis on physical and mental wellbeing. Starts in September 2018 and can hold approx. 30 participants. Often these groups start low in numbers but build gradually and that is the hope here.</p> <p>Question re: location. Lots of factors why Bowerhill was chosen including the hall availability, volunteer availability, big catchment area.</p> <p>Members raised a concern about an upfront 8 week cost to participants and felt this was a potential barrier to participation.</p> <p>The group were fully supportive of this project and agreed to part fund, offering £1,000.</p> <p>Action: Rhys to include £1,000 to Age UK Wiltshire in the report to the Area Board for funding approval.</p>
<p>10.45am - Age Friendly project</p>	<p>Rhys gave a brief overview of the Age Friendly business project that will look to amalgamate Safe Places and Dementia Friendly businesses. It is likely the materials needed to introduce the scheme will be approximately £500, however, further work on the project needs to be established and can be brought back to a future meeting.</p>
<p>10.55am – AOB, next steps and next meeting date</p>	<p>Update from Sue Brown re: Healthwatch. Help and Care won the contract in May 2018. Currently the future operation is unclear. Sue to update in due course.</p> <p>Rhys to arrange next meeting date in due course. Likely to be October.</p>

Report to Melksham Area Board
Date of meeting 05.09.2018
Title of report Melksham Wellbeing Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Health and Wellbeing Group.

Applicant	Amount requested	Health and Wellbeing Group recommendation
Wiltshire and Service Users Network – The Singing Group, Neurological Choir	£3,990.00	£1,980.00
Age UK Wiltshire – Fitness and Friendship Club	£1,725.00	£1,000.00

1. Background

The recommendation from the Health and Wellbeing Group has been made in accordance with the following guidelines:

- **Health and Wellbeing Groups Spending Guidelines**

Members of the Health and Wellbeing Group have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Health and Wellbeing Groups awarded in the 2018/2019 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to be assured that carers, older and/ or vulnerable people will benefit from the funding being awarded. The money must be used to invest in projects that will support adults living within a community area. While not exclusively restricted to older people, the investment should be made in such a way as to make the maximum impact on health and wellbeing within a given community area.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding older and vulnerable people.

3. Environmental & Community Implications

Health and Wellbeing Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

- 4.1. Melksham Area Board was allocated £7700

- 4.2. The Melksham Area Board Health and Wellbeing Funding balance for 2018/19 is £6,440.00.
- 4.3. All decisions must fall within the Health and Wellbeing Funding allocated to Melksham Area Board.
- 4.4. If funding is awarded in line with the Health and Wellbeing recommendations outlined in this report

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and Health and Wellbeing Groups fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Engagement Manager has assessed this application agreed it meets safeguarding requirements.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
Wiltshire and Service Users Network	Wiltshire and Service Users Network	Seend Singers – (Neurological Choir)	£3,900.00
<p>Project description</p> <p>The health and wellbeing benefits of singing together as a group have been increasingly documented over the past few years. This project will set up a singing and social group for people with neurological conditions and their carers. People taking part may have a range of conditions including (but not exclusively) Parkinson's, Huntington's, Motor Neurone diseases, Multiple Sclerosis and stroke.</p> <p>Benefits to the group members will include;</p> <ul style="list-style-type: none"> • Improved wellbeing • Improved Communication • Increased skills and feeling valued as part of a community 			
<p>Recommendation of the Health and Wellbeing Group</p> <p>That the application meets the grant criteria and is approved for the amount of £1,980.00 from the 2018/19 budget.</p>			

Application ID	Applicant	Project Proposal	Requested
Age UK Wiltshire 2	Age UK Wiltshire	Fitness and Friendship class	£1,725.00
Project description			
<p>To set up a fitness and friendship club for older people in Bowerhill Melksham. Fitness and Friendship is a well-established programme in Wiltshire providing a social outlet for older people with an emphasis on physical and mental wellbeing. The club will run fortnightly for 2 hours. This will include a formal exercise session of LIFT (Low Impact Functional Training) a time for refreshments and social interaction and informal games. Volunteer instructors will be deployed to lead the club with support from our Active Ageing staff. Volunteers will be supported to achieve a recognised qualification in physical activity and First Aid.</p>			
Recommendation of the Health and Wellbeing Group			
<p>That the application meets the grant criteria and is approved for the amount of £1,000.00 from the 2018/19 budget.</p>			

No unpublished documents have been relied upon in the preparation of this report

Report Author Rhys Schell, Melksham Community Engagement Manager
rhys.schell@wiltshire.gov.uk

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Melksham CATG - Date of meeting: 21st June 2018			
1.	Attendees and apologies			
	Present:	Mark Stansby, Cllr Roy While, Cllr Jonathon Seed, Cllr Phil Alford, Cllr Jon Hubbard, Cllr Pat Aves, Ian Pendlebury (Bulkington), Richard Clark (Atworth), Sue Bond (Seend), Colin Wade (Semington), Alan Baines (Melksham Without), Andy Cadwallader, Malcom Jones (Steeple Ashton), Rhys Schell, Juliette Goodwin (Keevil)		
	Apologies:	Mary Jarvis, Julian Robertson, Ron Robinson, Clare Harris, Brian Warwick		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Melksham Area Board meeting on the 11 th April 2018.	CATG to note.	
3.	Financial Position			
		The current balance on 2017/18 account, less commitments and schemes carried forward stands at £15,051.85 (see Appendix 1). Current working balance, including the 2018/19 allowance is £8,867.31 (see Appendix 2).	Area Board to note.	Roy

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

4.	Top 5 Priority Schemes			
a)	4789 – A361 Semington Roundabout – uncontrolled pedestrian crossing facility	<p>Construction has been completed and an invoice sent to the Parish.</p> <p>The scheme came in over budget, mainly due to adverse weather, but the additional cost will be met centrally.</p>	To recommend to the Area Board that this issue is closed.	Rhys
b)	4966 – Seend High Street - crossing facility at Church Walk	<p>Work delayed by independent operations by Wessex Water which had over-run.</p> <p>Work should now commence on 2nd July.</p>	<p>Highways to implement</p> <p>Mark to check potential work conflict with A365.</p>	<p>Mark</p> <p>Mark</p>
c)	5726 – A361 Seend Bell crossroads – request for a review of the junction in the interest of road safety.	<p>Financial arrangements now all agreed.</p> <p>The engineer has requested a topo survey and we are waiting on the results.</p>	Area Board to note	
d)	4960 – Broughton Gifford – Traffic Management at Bishop's Seat	<p>Highways working on detail design to provide the following measures:</p> <ul style="list-style-type: none"> • To restrict parking on both sides of the road outside Bishop's Seat (yellow lines) • To extend the speed limit a short distance on East Lane (from Holt direction). • Relocate Children / School warning sign on approach from Holt direction. • To restrict parking at the entrance to Newleaze Park 	Area Board to note	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

e)	4975 – Steeple Ashton – request for drop kerbs	Site work has been completed and we are awaiting the final account.	Area Board to note	
5.	Other Priority schemes			
a)	5131 – Melksham Church St Car Park – request for 2 sets of drop kerbs	<p>Construction complete.</p> <p>The project has come in slightly above budget at £2,623.80 against an estimate of £2,500.00. The work had to be switched to an evening slot which resulted in a slight uplift.</p>	Town Council and CATG agree to the additional cost.	Mark
b)	5132 – Melksham King St Car Park – request for 1 set of drop kerbs	<p>Cost of basic scheme is £750, however, an issue has been raised over the pavement. Town Council have agreed a £300 contribution. Potential re-surfacing job would be approximately £6,500.</p> <p>The Town Council are unwilling to contribute towards the larger scheme which they consider to be a maintenance issue.</p>	<p>Mark to provide detail of the boundary to Jon Hubbard.</p> <p>To recommend that this issue is closed.</p>	<p>Mark</p> <p>Rhys</p>
c)	5256 – Broughton Gifford – request for No through road sign at Newleaze Park	Financial arrangements all agreed and an invoice has been issued.	To recommend to the Area Board that this issue is closed	Rhys
d)	5326 – Melksham Beanacre Road opposite Nortree Garage – replacement Bus Shelter	Following advice from Graham Ellis of Transwilt's Rail Partnership, Melksham Town Council have decided to defer any bus shelter improvement projects until more information is available on proposed changes to bus services in the area.	To recommend to the Area Board that this issue is closed	Rhys
e)	5327 – Melksham Beanacre Road opposite McDonalds – replacement Bus Shelter	See note on Issue 5326.	To recommend to the Area Board that this issue is closed	Rhys

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

f)	5328 – Melksham New Broughton Road entrance to Avonside Business Park – replacement Bus Shelter	See note on Issue 5326.	To recommend to the Area Board that this issue is closed	Rhys
g)	5381 – Whitley Top Lane – request to improve Bus Stop Hard Standing	<p>Results of trial holes showed a BT cable where the proposed kerb was due to be constructed. The design has been modified slightly to overcome this without adding any costs (The kerb will be slightly higher).</p> <p>A Construction pack has been issued to the Contractor and work is due to commence on 9th July under a road closure lasting no more than 5 days.</p>	Area Board to note	
h)	Issue 3340 Melksham Coronation Road area – request for 20 mph limit	<p>A draft report will be circulated at the meeting for consideration.</p> <p>Recommendation from the report is to proceed with the scheme. Very rough figure is £13,000 - £15,000.</p>	<p>Town Council is to consider the report and advise further.</p> <p>Proposal for this project comes to the Area Board in September.</p>	Town Council
i)	5040 – Melksham Woodrow Road – request to extend 30 mph limit	<p>Work has been completed under budget at a cost of £703.69 against an estimate of £750.</p> <p>Revised level of contributions to be discussed at CATG.</p>	Costs to be redistributed as approved	Mark
j)	5718 – A365 Nr Mallory Place – request for Bowerhill name plate.	<p>An order has been placed with the contractor.</p> <p>The sign is likely to be installed by mid-July.</p>	Area Board to note	
k)	5750 – Atworth Bradford Road junction with Bath Road – request for safe crossing point	A site meeting is to be arranged with Atworth Parish Council.	Contact Phil to arrange	Mark

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

l)	5824 – Atworth Bradford Road junction with Coronation Road – request for new Children warning sign	An order has been placed with the contractor. The sign is likely to be installed by mid-July.	Area Board to note	
m)	6087 – Atworth – request for direction signs to Churchfields School	Issue submitted by the school – supported by the Parish Council. A briefing note will be circulated at the meeting for consideration.	Briefing note to be circulated to the school for comment.	Mark
n)	6167 – Bowerhill Wellington Drive – request for No through road sign	An order has been placed with the contractor. The sign is likely to be installed by mid-July.	Area Board to note	
6.	New Requests / Issues (issues can be viewed in full from Area Board section on Wiltshire Website)			
a)	5284 – Melksham Hazelwood Road – Speeding	Results from Metro count are as follows: Current Speed limit = 30 mph 85 th Percentile = 25.1 mph Average = 20.7 mph No further action is to be taken.	To recommend to the Area Board that this issue is closed	Rhys
b)	5682 – A365 Melksham Bath Road – Access from Blenheim House to town facilities	Pat Aves to speak with Blenheim House and Chris Pickett.	To recommend to the Area Board that this issue is closed	Rhys
c)	6048 – Melksham Forest Area – request for Bus Shelter at Church Lane Chapel Stop	Following advice from Graham Ellis of Transwilt Rail Partnership, Melksham Town Council have decided to defer any bus shelter improvement projects until more information is available on proposed changes to bus services in the area.	Area Board to note	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

d)	6055 – Broughton Gifford – request for Gateway features at the 3 entrances to the village.	The Parish wish to have dry stone wall features at the entry points to the village. Highways awaiting information from the Parish Council on what they would like to be provided.	Area Board to note	
e)	6089 – Keevil – request for road markings to indicate parking areas for School Buses	Parish Council no longer support this request.	To recommend to the Area Board that this issue is closed	Rhys
f)	6166 – Sandridge Lane – request for road safety signs	Issue submitted by the Parish Council and supported by Cllr Alford. A briefing note will be circulated at the meeting for consideration.	To recommend to the Area Board that this be moved to the priority list and funding of £80 (without a contribution) be allocated for a new sign.	Mark
g)	6170 – Melksham Forest Road / Awdry Avenue – request for verge protection measures	Issue submitted by the Town Council A briefing note will be circulated at the meeting for consideration. Would require the installation of 7 bollards to reduce the issue at a guide cost of £1,800.	Double lining to be installed by land drainage. Area Board to note	Andy
h)	6173 – Atworth C220 Purlpit – speeding traffic	Issue submitted by the Parish Council Awaiting results from metro count.		
i)	6236 – Steeple Ashton – request for Footpath Direction sign to Luffenham.	New Issue submitted by Friends of Steeple Ashton supported by the Parish Council. For discussion at CATG	Move ahead with scheme, but remove from CATG list. To recommend that this issue is closed	Rhys

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

j)	6284 – Norrington Common – speeding concerns	New Issue supported by Broughton Gifford Parish Council Metrocount has been ordered – awaiting results		
k)	6323 – Berryfield Semington Road – request for Upright priority signs at build outs	New Issue submitted by the Parish Council For discussion at CATG.	Andy to inspect the lines to see if they meet the intervention levels and report back.	Andy
l)	6326 – nr Bulkington – road safety at narrow bridge	New Issue submitted by the Parish Council For discussion at CATG	Mark to install new warning signs to be funded through central highways	Mark
m)	6386 – C20 Seend to Worton nr Bulkington junction – speeding concerns	New Issue submitted by the Parish Council The CATG commissioned a speed limit review of the C20 in 2012 / 13. A summary of the results is shown as Appendix 3. For discussion at CATG.	Some initial investigation work to be completed by Mark.	Mark
7.	Other items			
a)	Melksham - Shurnhold and Dunch Lane	Highways to produce a report on the proposals including the comments that have been received from the town and parish. The report will be drafted during this financial year.	For discussion at the October meeting.	Highways

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	Pavement and Footway Improvement Scheme	<p>Melksham has been allocated £7,934.83 of revenue money for this purpose.</p> <p>The Area Board have approved two sites for treatment following prioritisation of requests by Andy Cadwallader:</p> <ul style="list-style-type: none"> • Broughton Gifford The Street - £4,775.40 • Whitley, Corsham Road - £1,449.00 <p>Update from Andy: all been completed.</p>	<p>Area Board to note</p> <p>Andy to investigate whether the unspent footways funding is still available.</p>	Andy
<p>8. Date of Next Meeting: 18th October 2018, 16:00, Venue</p>				

Melksham Community Area Transport Group

Highways Officer – Mark Stansby

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Melksham Area Board.

3. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Melksham Area Board will have a remaining Highways funding balance of **£9,263.37**

4. Legal Implications

4.1. There are no specific legal implications related to this report.

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

5. HR Implications

5.1. There are no specific HR implications related to this report.

6. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

7. Safeguarding implications

8. Recommendations to the Melksham Area Board

8.1 That the following issues are closed: 4789, 5132, 5256, 5326, 5327, 5328, 5284, 6089, 5682, 6236.

8.2 That Issue 6166 be moved to the Priority List and that £80.00 be allocated for this work.



Melksham Area Board Report

September 2018

Hello and welcome to this month's Community policing report.

Modern Slavery

Modern Slavery is the recruitment, movement, harbouring or receiving of children, women and men through the use of force, coercion, deception, and abuse of vulnerability or other means for the purpose of exploitation.

Modern Slavery can take many different forms.

Labour Exploitation

Vulnerable victims are exploited for labour and are forced to work against their will under the threat of some form of punishment often in isolated locations. Victims can live on offenders' property and are often subjected to repeated abuse and are very rarely paid.

Victims can work directly for the offenders in businesses or sites that they own or control, or work for others and have their wages 'taxed' for living expenses by the offender.

The main method of exploitation is not paying or illegally underpaying victims. It can be very difficult for victims to leave, for example because of threats, the perpetrator holding their passport or using a position of power over the victim.

Sexual Exploitation

Victims can be forced, or appear willing, to work in the sex industry in a variety of locations. Sexual Exploitation often involves the use of the internet and can involve both adults and children.

Victims may be brought to the UK on the promise of legitimate employment, or moved around the UK to be sexually exploited. Victims are typically female, but can also be male.

Forced sex work can occur in fixed or changing locations. Fixed location is where victims are trafficked and exploited in established locations set up specifically for sex work. This can include brothels or rooms in legitimate business premises (e.g. a massage parlour).

Forced sex work in changing locations is where victims are forced into sex work where the location of exploitation frequently changes. Locations include streets, clients' residence, hotels or 'pop-up' brothels in short-term rented property. Victims are frequently advertised online.

Victims can be trafficked to residential sites controlled by offenders and sexually exploited for the offenders' own gratification. Some victims may be confined to the site for a long period of time.

Child sexual exploitation (CSE) can be by an individual or group of offenders. CSE carried out by a group of offenders is usually for personal gratification, but sometimes the exploitation involved forced sex work in a fixed or changing locations. Offenders frequently transport victims to different locations to abuse them.

CSE carried out by a single exploiter often involves the grooming of children and transporting them for the purposes of sexual exploitation with the offending carried out by one individual.

Forced Criminality

Forced Criminality is where victims are forced or coerced into criminal activities for someone else's gain. For example victims could be coerced into begging, shoplifting, benefit fraud, drug cultivation or forced marriage.

A growing phenomenon is the use of children and young people to transport drugs and money between cities and rural areas on behalf of crime gangs, known as county lines.

Domestic Servitude

Victims are forced to carry out household tasks and their movements are often restricted. Victims can be exploited by their own partner and forced to undertake household chores for their partner and often their partner's relatives. If married, the marriage may have been arranged or forced and the servitude sadly often occurs alongside domestic abuse and sexual exploitation.

Victims can also be exploited by their own relatives and exploited for household chores and childcare by family members, usually extended family. Many victims are children.

Some case see victims exploited by people they are not related to. Victims live with offenders who are often strangers and forced to undertake household chores are mostly confined to the house.

It is very difficult for them to leave, for example because of threats, the perpetrator holding their passport, or using a position of power over the victim.

Signs of exploitation

There are many potential signs of exploitation – it's really important to be aware of what these are and to report any concerns you may have. Here are some examples :

- Their appearance may offer clues; they might have physical signs of abuse such as bruising or cuts
- They might be unkempt, have poor personal hygiene and appear to wear the same (often dirty or damaged clothes) everyday

- They may have unsuitable or no protective equipment for the job they are doing or may appear to lack skills or training in the job they are doing
- They may be chaperoned or accompanied everywhere they go or appear to have someone speaking on their behalf
- They may be disorientated and not know where they are. They may also get picked up from and dropped off at a location several times a day
- They may appear malnourished or dehydrated
- They may appear withdrawn
- They may have no access to money or might have someone controlling their money for them
- Their passport may be being held by someone else
- They may appear fearful, anxious or withdrawn and may avoid eye contact
- They may appear exhausted

Reporting Modern Slavery

Information from the public is vital in the fight against modern slavery. Together as a community we can eradicate slavery and trafficking in Wiltshire, and reduce the exploitation of vulnerable people.

To report concerns call us on 101. If you or someone else is in immediate danger call 999 straight away.

You can also report anonymously via :

- The National Modern Slavery Helpline on 08000 121 700
 - Or Crimestoppes on 0800 555 111

CRIME EXCEPTIONS DATA

These figures are based on an evaluation of data, over a two year rolling period. Using this data we can predict what figure is the average that should be reported in a specific month, and what are the higher and lower parameters that we may expect. Figures outside of these parameters are classed as 'Crime Exceptions'.

Melksham Town – ED11

August showed 101 reported crimes for this beat area, against the average of 88.8 offences for this same month over the last two years. Whilst higher than expected, the number of offences are still within the parameters we would expect to see. The largest four crime groups that accounted for 90% of ED11 crime are as follows :

Violence against the person showed 39 reported crimes, compared to an average of 29.7 offences. When broken down further, 10 of these offences have occurred in a public place, with the rest occurring within properties. Of the ten incidents, three relate to night time economy. It is also important to note that not all incidents recorded as violence against the person are actual assaults, crimes such as threats are also recorded under this crime group.

Theft showed 34 reported crimes, compared to an average of 23.9 offences. When broken down further, 11 of these offences are theft from a shop.

feedback@wiltshire.police.uk

Criminal Damage showed 11 reported crimes, compared to an average of 13.7 offences.

Public Order showed 7 reported crimes, compared to an average of 4.9 offences.

ED12 (Shaw, Whitley, Atworth, Broughton Gifford, Beanacre, Berryfields)

August showed 24 crimes for this beat area, against the average of 32.6 for this same month over the last two years. The largest four crime groups that accounted for 92% of ED12 crime are as follows :

Violence against the person showed 10 reported crimes, compared to an average of 12.1 offences.

Criminal Damage showed 6 reported crimes, compared to an average of 7.8 offences.

Theft showed 3 reported crimes, compared to an average of 4.3 offences.

Burglary showed 3 reported crimes, compared to an average of 2.3 offences.

ED13 (Seend, Bulkington, Poulshot, Keevil, Semington, Great Hinton, Steeple Ashton)

August showed 14 crimes for this beat area, against the average of 10.4 for this same month over the last two years. The largest four crime groups that accounted for 71% are as follows :

Theft showed 4 reported crimes, compared to an average of 1.8 offences.

Violence against the person showed 3 reported crimes, compared to an average of 3.8 offences.

Criminal Damage showed 2 reported crimes, compared to an average of 1.3 offences.

Public Order showed 1 reported crime, compared to an average of 1.3 offences.

CHARGES TO NOTE

Kelvin OSMAN, 38 year old male from an address in Trowbridge was charged with Theft from a Shop, following an incident on the 9th August at Sainsbury. He was remanded into custody and appeared before Magistrates Court on the 10th August where he was sentenced to 8 weeks imprisonment.

Ian GADD, 39 year old male from an address in Melksham was charged with Theft from a Shop, following an incident on the 14th August at Boots. He will appear before Salisbury Magistrates Court on the 7th September.

Liam Boulton, 30 year old male of No Fixed Abode, Chippenham was charged with Taking a motor vehicle without consent, driving a motor vehicle otherwise than in accordance of a license, driving a motor vehicle when alcohol level above limit and using a motor vehicle without insurance, following an incident in Corncockle Close on the 6th August. He has been bailed to appear before Salisbury Magistrates Court on the 7th September.

There were three other charges relating to domestic incidents, and so specific details will not be provided.

COMMUNITY POLICING PRIORITIES WITHIN YOUR AREA

WEEKLY TASKING MEETING

Inspector Andy FEE chairs a weekly internal “tasking meeting” where emerging community issues and concerns are raised and discussed for the whole West Wiltshire CPT area. From this meeting, priorities and actions are set and a tasking document produced. This involves developing strategies and the targeting of resources (including partner agencies) into tackling the issue or concern.

Op Artemis – Following an increase in reports of hare coursing, criminal damage and theft of diesel within the Steeple Ashton area, this was set as a priority location on the 15th August, for additional evening / night time patrols. An additional 27 patrols have been conducted in and around the surrounding area. There have been a couple of further incidents, however this is much less than was being previously reported.

King George V Playing Field – In recent weeks there has been an increase in reported incidents of antisocial behaviour (ASB) at this location. As such this has been set as a priority location on the 29th August, for additional patrols. 3 patrols have been recorded in the last couple of days, with no new issues being highlighted.

COMMUNITY SPEEDWATCH (CSW)

Every 2 weeks, 4 Community Speedwatch Schemes across West Wiltshire are selected by Leanne Homewood for CPT support (additional targeting, enforcement and patrols) to supplement the CSW team planned sessions. These are included in our weekly tasking document for action and update. All the results from the supplementary speed checks conducted are fed back to the relevant town and parish Councils in their individual Police Reports. The current Speedwatch Schemes being supported are as follows;

Lowbourne in Melksham was set as a CSW Priority for two weeks during August. Five checks were completed by West CPT officers. One driver was issued words of advice with regards to their speed, two drivers were issued with Traffic Offence Reports (TOR) for excess speed, and one driver was reported to court for offences of excess speed and no insurance.

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

Sector Inspector – Inspector James Williams – james.williams@wiltshire.pnn.police.uk

Sector Deputy – Sergeant Jeff Rice – jeff.rice@wiltshire.pnn.police.uk

Community Coordinator – Pc Charly Chilton – charlotte.chilton@wiltshire.pnn.police.uk

feedback@wiltshire.police.uk

September 2018

The right healthcare, for you, with you, near you

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

News

Free online patient education videos!



We have added an online library of [free patient education videos for Wiltshire patients on our website](#), to provide support and expert information on managing six long term health conditions.

The Sound Doctor library contains around 300 short, concise videos covering:

- Diabetes
- Heart Failure
- Chronic Obstructive Pulmonary Disease (COPD)
- Dementia
- Back Pain
- Weight Management Surgery

The video contents were co-produced with clinical experts in their field and disease specific charities, e.g. Alzheimer’s Society, British Lung Foundation, & British Heart Foundation. All of the material adheres to National Institute for Care and Excellence (NICE) guidelines.

Sound Doctor videos provide patients access to expert advice from the comfort of their own homes, or on the move via Smartphones or tablets.

Access the Sound Doctor is via the [Wiltshire CCG website](#). Users are asked to confirm their GP surgery and provide their Wiltshire postcode in order to get instant, free access to the online video library.

Sustainability and Transformation Partnership update

Click on the image to read the latest newsletter.



News archive

Read more news from Wiltshire CCG in our [news archive](#).

Have your say on contracting arrangements for Integrated Care Providers

NHS England is consulting with stakeholders and the public on the contracting arrangements for Integrated Care Providers (ICPs) and runs until 26 October 2018.



[Visit the NHS England website to find out more and have your say.](#)

The consultation provides more detail about how the proposed ICP Contract would underpin integration between services, how it differs from existing NHS contracts, and how ICPs fit into the broader commissioning system.

There is widespread support for ending the fragmented way that care has been provided to improve services for patients and the NHS has been working towards this in a number of ways. ICPs are one of these ways, and are intended to allow health and care organisations to be funded to provide services for a local population in a coordinated way.

NHS England is also running [engagement events](#) during the consultation period to provide further opportunities for stakeholders and the public to share their views.

If you have any questions or other enquiries about the consultation, you can email NHSE England at england.icpconsultation@nhs.net.

Help shape and improve the future delivery of the child immunisation service in Wiltshire

Parents and carers are invited to express their views and opinions about children's immunisations at one of three focus groups taking place across Wiltshire.



It is important children receive the best start in life. Parents are being encouraged to protect their families by ensuring their children receive the right vaccines at the right time.

This is an important opportunity to share your opinions, experiences such as the challenges you may have faced, and ideas and suggestions you may have to help shape and improve the future delivery of the child immunisation service.

Focus groups will take place:

- 26 September 2018 in Calne 10am-1pm
- 27 September 2018 in Salisbury 10am-1pm
- 4 October 2018 in Trowbridge 10am-1pm

Please note that places are limited and booking closes on 23 September 2018.

[Find out more by reading this flyer.](#)

OTC – easy as 1 2 3

Wiltshire Clinical Commissioning Group (CCG) is following new guidance set out by NHS England in March 2018, meaning that for 35 minor, short-term conditions, medicines that are available over the counter will no longer routinely be prescribed.

Medicines under the guidance include treatments for coughs, colds, dandruff, mild cystitis, nappy rash, warts and verrucae, ear wax, head lice and mild dry skin.

A full list of conditions is available www.wiltshireccg@nhs.uk/over-the-counter

This means that some patients who contact their GP Practice to make an appointment regarding any of the 35 conditions may be advised by the receptionist to seek advice from a pharmacist instead. There are certain scenarios where certain patients should continue to have their treatments prescribed.

To find out more visit www.wiltshireccg@nhs.uk/over-the-counter

OTC - easy as 1 2 3

- 1 Advice** - think 'pharmacy first'
Your local pharmacist is an expert in medicine. They can advise you about common ailments and provide over the counter medicines
- 2 Accessible**- the high street can help
You can buy a variety of affordable over the counter medicines from pharmacists, local shops and the high street
- 3 As good as prescribed!**
Many over the counter medicines are the same as those your GP can prescribe

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[Back to top](#)

Keep up to date with news and information from Wiltshire CCG on social media.



NHS Wiltshire CCG



@NHSWiltshireCCG

Area Board Update

September 2018

Mental Health Priority Survey

Earlier this year we asked local people what they thought our priorities should be for the year ahead. Mental health was chosen by many people as a key area we should be focussing on.

We would now like to know what you think are the key issues within mental health so that we can focus our work.

Take part in the survey:
www.surveymonkey.co.uk/r/HealthwatchWiltshire-MentalHealthPriorities



New report!

Healthwatch Wiltshire has been gathering the views of local people on a new vision for health and care services in the county.

We spoke to 117 people about the new proposed vision statement being put forward by the Wiltshire Health and Wellbeing Board, which brings together local authorities, the NHS, public health and adult and children's services in a shared vision for the future.

The vision aims for everyone in the county to be empowered to lead happy, healthy and fulfilling lives and tackle the inequalities in health.

We found that most local people supported the vision, however almost a quarter of those interviewed didn't, and this was because they thought it was 'just words' or due to poor experience of health and care services. Most felt it was a good aspiration to lead a healthy life.

The full report can be viewed here: healthwatchwiltshire.co.uk/reports



Report for September 2018.

Well what a year we are having, it started with our normal activities such as our successful cinema which is still a big favourite. Our regular Thursday mornings health and social activities at the Riverside are proving an excellent way of making new friendships and helping to overcome those feelings of isolation and loneliness.

A sad time for us all was when our ex Chairman Brian and his wife Beryl lost their daughter. This made the hand over of the Chair to me more difficult. Brian was and still is a great friend to us all He is assisting with our next big celebration. Our international Older peoples day on the 1st of October, which now is turning into a week of various community events. This is a great opportunity for Melksham to celebrate being the first rural Town to achieve age friendly charter status.

Early June we had a bus day trip to Brecon a trip on the Canal then an hour or so to do whatever we liked around Brecon town. Our next trip by bus is to Marlow we have an hour or so there, then we get aboard a boat that takes us to Henley on Thames, again we have an hour then board our coach home.

We shall then be preparing for another great annual event which will be our Christmas Party on Monday the 17th December at the Assembly Hall with great entertainment, bumper raffle prizes, local infant School Choir, Father Christmas, and buffet food for 150 Seniors or more.

We are also going to run a series of IT courses especially on the basic use of iPads, we propose to offer this service during the winter months, for seniors who want to learn about accessing the benefits the internet can provide. This will including keeping in touch with families and friends

We are looking forward to 2019 and supporting the Area Board with the age friendly project, supporting the whole community including many more seniors, and also working with all to make our Melksham the town we can all be proud of living in.

Jim Law
Chairman of the 55/Forum.

Melksham Shed

Melksham Shed continues to go from strength to strength, with an increase in membership by 20% this year. Clearly the need for older people to have diverse places to meet in Melksham, is correct!

Projects already completed have been to help Buryfields Village Hall with a new kitchen counter, donating a seat to Gifford Court, helping to build some raised beds for a resident of Melksham, replacing a plastic corrugated roof with polycarbonate roof – clearly we are now a 'resource of Melksham'.

Chris Pickett



MELKSHAM COMMUNITY AREA PARTNERSHIP Report September 2018

The most active element of the Melksham Community Area Partnership is the Community Safety Group which meets monthly in the Town Hall, the meeting room kindly provided cost free by Melksham Town Council.

Funded thanks to grants by Melksham Without Parish Council and Melksham Town Council as well as direct support from Atworth Parish Council, the Community Safety Group is involved with the following on-going initiatives:

- a. Promoting, encouraging and supporting a Safer Melksham through establishing **Dementia Friendly** status for the Melksham area.
- b. Supporting and managing the **Neighbourhood Watch** scheme and encouraging other areas to take it up.
- c. The group is involved in the roll-out of a **CCTV system** in Melksham Town.
- d. The establishment and roll-out of a **Safe Places** scheme in Melksham which is being recognised across Wiltshire as a great example of how this can be achieved.
- e. The group acts as the focal point for **Community Speedwatch** groups and activities across the Community Area
- f. Working together with Selwood Housing and others to encourage the take-up of **Smartwater** forensic solutions amongst the more vulnerable in the community
- g. Police Neighbourhood Tasking Group meets every three months as part of the Community Safety Group and local representatives who sit on these groups agree with the local police teams priorities for their areas for the next quarter and review the priorities from the last quarter.

The Partnership was unfortunately faced with the retirement of stalwart member **Sue Stoker** in July 2018. An award-winning volunteer, Sue was responsible for getting the Melksham Neighbourhood Watch scheme recognised across the county as an exceptional example. We are pleased to announce that her replacement is Mr. **Chris Holden**, who has a great amount of local knowledge as well as being a committee member of the Wiltshire and Swindon Neighbourhood Watch Association.

Phil McMullen
Administrator, Melksham Community Area Partnership
melkshamcap@gmail.com

June to August 2018

updated 29th August 2018 for 5th September



1. It is with sadness I record the passing of John Money, Treasurer of the Melksham Railway Development Group (now the Melksham Rail User Group) on 13th August, at his home in Churchill Drive, of an embolism of the lungs. John had supported MRDG since he moved to Melksham in 1991, at time being one of a tiny group who kept the station's candle burning and without whom there would have been no train to "Save the Trains" and no TransWilts today. John, we will miss your friendly face, your encyclopedic knowledge of Melksham's railway, and your stories of the Weather, working for BT in London, and of the Seaton Tramway. John's funeral will take place at the Semington Crematorium on 6th September at 09:30. There will also be a celebration of his life on 28th April 2019 - a trip to the Seaton Tramway from Melksham. Details from Graham Ellis.

2. On the evening of 14th June, Great Western Railway hosted their annual Community Rail Conference dinner, and with it a celebration of the TransWilts as their fasts growing Community Rail Line. TransWilts and the Melksham groups were represented by Peter Blackburn, John Hamley, Paul Johnson, Lee Fletcher, Bob Morrison, Erin Valko, Horace Prickett and Reuben Paget.

3. Train services in the last three months have been severely curtailed because of engineering works - down from 18 to 7 trains per day, but never the less passenger numbers have held up and Great Western are trying to work out why. They have concluded that now that we have a longer train (the last single carriage service ran in June), there is once again capacity to grow. The platform extension at Melksham - from one to three carriages - has been in use since early summer, with finishing touches being applied at present. GWR and TransWilts are planning an official opening in the autumn.

4. TransWilts has been shortlisted for two ACoRP national awards - Paul Johnson in the individual category, and the TransWilts App in the Marketing category, and will be represented at the awards in Glasgow in early October by Paul, Peter Blackburn, Horace Prickett and Bob Morrison. Huge congratulations to Paul and his team for making the shortlist in these - the two most heavily contested categories. TransWilts is now very much a respected Community Rail Partnership, and this allows the team to progress further development.

5. With TransWilts' growth, the requirements of their Community Rail Officer have changed. This autumn, a new "CRO" will be recruited, with professional training, and with marketing, delegation, administration and organisational skills to work to the chair and board's direction and replace the existing CRO. TransWilts are looking to make the transfer of duties to this new person seamless, with the help of the outgoing CRO who will still be available as a volunteer.

6. Although the TransWilts growth has outstripped all other rail growth in the regions, analysis suggests that there is more growth to come. And that is rather confirmed by the way passenger numbers have started growing again with the longer trains. But the facilities at Melksham Station - apart from (now) the platform itself - remain very limited, uninviting, unable to cope with more than a few more passengers. The Master Plan for Melksham Station, funded by GWR CCIF, Area board and council grants, progresses well - with the window of opportunity to provide a "Melksham Hub" building element and more over the next year. The hub will meet nine out of the ten top aspirations of passengers using Melksham Station in the latest TransWilts passenger survey, and will provide facilities to see us though the next three decades with a further tripling of passenger numbers.

Graham Ellis - graham@wellho.net

Report to	Melksham Area Board
Date of Meeting	05/09/2018
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below.

Applicant	Amount requested
Applicant: Semington Village Hall Management Committee Project Title: Semington Village Hall - Doors and Windows Replacement View full application	£2500.00
Applicant: TransWilts CIC Project Title: Melksham Station Community Building View full application	£5000.00
Applicant: Broughton Gifford Safer Access Group Project Title: New Seats Broughton Gifford Play Area Cemetery View full application	£500.00
Applicant: Bulkington Parish Council Project Title: Defibrillator View full application	£928.00
Applicant: Melksham Town Council Project Title: Benches View full application	£1500.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2018/2019 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
3002	Semington Village Hall Management Committee	Semington Village Hall - Doors and Windows Replacement	£2500.00
Project Description: Replacement of doors and windows which are 30 years old. Also, to alter the access to be wheelchair and pushchair friendly.			
Input from Community Engagement Manager: That the application meets the 2018/19 grant criteria.			
Proposal That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
2934	TransWilts CIC	Melksham Station Community Building	£5000.00
<p>Project Description: As part of the Melksham Station MasterPlan - TransWilts will lease the vacant Reeds site reception building to refurbish as a Community Hub and Cafe at the station. The building will need a costed design and budget which is being prepared as part of the GWR grant in 2016. This application is for matched funding contribution for an application to GWR for a CCIF grant in 2018 to fund the cost of refurbishment from 2019 which is budgeted at £100000. The project was presented in outline at the June Area Board.</p> <p>Input from Community Engagement Manager: That the application meets the 2018/19 grant criteria.</p> <p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
2994	Broughton Gifford Safer Access Group	New Seats Broughton Gifford Play Area Cemetery	£500.00
<p>Project Description: BGPC has agreed to take over Curtis Orchard Play Area as a result of parents and residents representations. The current Play Area seat is rickety and damaged. A request has also been made for an additional seat at BG Cemetery which is owned by Broughton Gifford Parish Council and serves the whole community of all faiths and none.</p> <p>Input from Community Engagement Manager: That the application meets the 2018/19 grant criteria.</p> <p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
2929	Bulkington Parish Council	Defibrillator	£928.00
<p>Project Description: We have our fair share of an ageing community as well as a thriving pub. Walkers on the White Horse Trail and our village is a popular route with cyclists so I believe locating a defibrillator strategically in Bulkington would be a good idea. The intention is to locate the Defibrillator outside The Well our local pub. Our rural location means any 999 calls would have a response of around 30 minutes.</p> <p>Input from Community Engagement Manager: That the application meets the 2018/19 grant criteria.</p> <p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
3005	Melksham Town Council	Benches	£1500.00
<p>Project Description: Installation of new benches along strategic routes to enable those who are less mobile to be able to walk to access more facilities or services.</p> <p>Input from Community Engagement Manager: That the application meets the 2018/19 grant criteria.</p>			
<p>Proposal That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report.

Report Author:

Rhys Schell
Community Engagement Manager
01225 816752
Rhys.Schell@wiltshire.gov.uk

Grant Applications for Melksham on 05/09/2018.

ID	Grant Type	Project Title	Applicant	Amount Required
3002	Community Area Grant	Semington Village Hall - Doors and Windows Replacement	Semington Village Hall Management Committee	£2500.00
2934	Community Area Grant	Melksham Station Community Building	TransWilts CIC	£5000.00
2994	Community Area Grant	New Seats Broughton Gifford Play Area Cemetery	Broughton Gifford Safer Access Group	£500.00
2929	Community Area Grant	Defibrillator	Bulkington Parish Council	£928.00
3005	Community Area Grant	Benches	Melksham Town Council	£1500.00

ID	Grant Type	Project Title	Applicant	Amount Required
3002	Community Area Grant	Semington Village Hall - Doors and Windows Replacement	Semington Village Hall Management Committee	£2500.00

Submitted: 18/08/2018 14:24:08

ID: 3002

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Semington Village Hall - Doors and Windows Replacement

6. Project summary:

Replacement of doors and windows which are 30 years old. Also, to alter the access to be wheelchair and pushchair friendly.

7. Which Area Board are you applying to?

Melksham

Electoral Division**8. What is the Post Code of where the project is taking place?**

BA14 6JR

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Recycling and green initiatives

Safer communities

Sport, play and recreation

Technology & Digital literacy

If Other (please specify)

Polling Station

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

12/2017

Total Income:

£20826.00

Total Expenditure:

£13947.00

Surplus/Deficit for the year:

£6879.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£13114.00

Why can't you fund this project from your reserves:

We do not have enough reserves to fund this project entirely ourselves as it would leave us financially vulnerable to maintain the village hall which was built in 1932.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£7356.00		
Total required from Area Board		£2500.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Windows	4032.00		Parish Council	2000.00
Doors	3324.00		Community First	1500.00
			Our reserves	1356.00
Total	£7356			£4856

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The village hall is the focal point of the community used by local people for events parties and community gatherings. By replacing the doors and windows a warm safe easily accessible environment for use by all.

14. How will you monitor this?

All users are asked for feedback so that we can monitor our facilities.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The committee will ensure there is sufficient funds to maintain the hall through fund raising and extra lettings.

16. Is there anything else you think we should know about the project?

This project is not part of a larger project.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**.

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2934	Community Area Grant	Melksham Station Community Building	TransWilts CIC	£5000.00
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Submitted: 08/06/2018 23:15:33

ID: 2934

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Melksham Station Community Building

6. Project summary:

As part of the Melksham Station MasterPlan - TransWilts will lease the vacant Reeds site reception building to refurbish as a Community Hub and Cafe at the station. The building will need a costed design and budget which is being prepared as part of the GWR grant in 2016. This application is for matched funding contribution for an application to GWR for a CCIF grant in 2018 to fund the cost of refurbishment from 2019 which is budgeted at £100000. The project was presented in outline at the June Area Board.

7. Which Area Board are you applying to?

Melksham

Electoral Division**8. What is the Post Code of where the project is taking place?**

SN12 8BN

9. Please tell us which theme(s) your project supports:

Economy, enterprise and jobs

Inclusion, diversity and community spirit

Safer communities

Transport and roads

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

01/2018

Total Income:

£103917.00

Total Expenditure:

£71064.26

Surplus/Deficit for the year:

£510.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£32852.74

Why can't you fund this project from your reserves:

Reserves are grant funds held to cover the Atkins consultant's fees and costs arising from the second phase of the GWR CCIF Melksham Masterplan to be completed in 2018. The reserves include £10000 to be used as partial matched funding contribution to this Community Hub refurbishment project.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£100000.00		
Total required from Area Board		£5000.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Works to	67000.00	GWR CCIF		75000.00
convert building		Grant		

to Station Caf and Hub				
Design	5000.00	TransWilts reserves	yes	10000.00
Fittings	11334.00	Area Board grant		5000.00
vat	16666.00	Melksham TC grant		5000.00
		Melksham Without grant		5000.00
Total	£100000			£100000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The project provides community facilities including toilets at Melksham Station. It will benefit users of the station and enhance the gateway image to Melksham by rail. Station users are growing from 10000pa before the TransWilts service to 80000pa currently. The number of passengers is predicted to increase beyond 150000 passenger's pa. The railway service is becoming increasingly important for Melksham community area residents to reach services and employment in other towns. The service is particularly important for those sections of the Melksham community which completely rely on public transport. Use of the rail service reduces congestion on the A350. The station currently has no passenger facilities - the refurbished building will support a cafe toilets community office cycle racks pop-up community events and local business engagement. The building will be staffed by volunteers and we envisage a local business and or local producer running the cafe. Where safe volunteers will reduce refurbishment costs by participating in organised work party events. Eco friendly facilities being considered in the building design include solar panel roof to contribute to electricity generation electric bike hire and electric car charging points. As part of the masterplan for the station the improvements will include the priorities set by rail users identified during a 3 day survey which were in order of priority live departure information toilets more shelter improved bus connections shop refreshments seating lighting improved passenger information improved safe routes to station more car parking more cycle parking an improved cycle route to the station. The building will make the station area a much friendlier community space. The opportunity to acquire and convert the Reeds site has arisen now and is dependent on gaining a substantial CCIF grant from GWR which requires at least 25 percent matched funding. The application will be made end of July 2018 with funds available from April 2019. This application is being made to coincide with the July Area Board which is the last opportunity to secure matched funding in time to support our CCIF bid application. GWR are working with TransWilts on the Melksham project and they are expected to acquire and operate the Reeds site car park and sub lease the reception hut to

TransWilts at a peppercorn rent. We therefore have a high confidence in being successful with a GWR grant application provided that the Department of Transport matching fund criteria are met.

14. How will you monitor this?

The budget includes for project management for the construction and refurbishment phase. The architect will coordinate the planning applications with the overall station masterplan.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The budget has been prepared by quantity surveyors as part of the first masterplan project phase. We are basing our grant application on this budget so expect to complete the project within the grant. The ongoing costs for the building maintenance will be funded by cafe and events income.

16. Is there anything else you think we should know about the project?

The refurbishment is part of an overall station project to improve the public realm areas of the station and construct a northern pedestrian and cycle access to Foundry Close. This work will be the subject of separate funding applications with Wiltshire Council.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...
yes The information on this form is correct, that any award received will be spent on the activities specified.

2994	Community Area Grant	New Seats Broughton Gifford Play Area Cemetery	Broughton Gifford Safer Access Group	£500.00
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Submitted: 07/08/2018 12:10:07

ID: 2994

Current Status: Application Appraisal

To be considered at this meeting:
tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

THIS IS SPECIAL AREA BOARD PROJECT FOR OUTDOOR SEATING FOR OLDER PEOPLE FOR WHICH 3000 HAS BEEN RESERVED. THE COUNCIL DID NOT BUDGET TO PURCHASE THESE SEATS IN THE CURRENT FINANCIAL YEAR AND HAVE ALREADY SPENT 520 EXCL.VAT ON A NEW NOTICE BOARD.WE WOULD LIKE TO RESPOND TO THE AREA BOARD OPPORTUNITY TO HELP OUR COMMUNITY OLDER PEOPLE WITH MORE AND BETTER SEATING.

5. Project title?

NEW SEATS BROUGHTON GIFFORD PLAY AREA CEMETERY

6. Project summary:

BGPC has agreed to take over Curtis Orchard Play Area as a result of parents and residents representations. The current Play Area seat is rickety and damaged. A request has also been made for an additional seat at BG Cemetery which is owned by Broughton Gifford Parish Council and serves the whole community of all faiths and none.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 8PX & SN12 8PR

9. Please tell us which theme(s) your project supports:

Children & Young People
Countryside, environment and nature
Health, lifestyle and wellbeing

Heritage, history and architecture
 Inclusion, diversity and community spirit
 Recycling and green initiatives
 Safer communities
 Sport, play and recreation

If Other (please specify)

FAMILIES INCLUDING GRANDPARENTS OLDER AND BEREAVED RESIDENTS.

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2018

Total Income:

£70131.13

Total Expenditure:

£17266.36

Surplus/Deficit for the year:

£52864.77

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

All our reserved balance is allocated already for specific projects. The Council has not budgeted to take over the Curtis Orchard Play Area in the current financial year although solar money has been allocated for an eventual new Play Area equipment. The new seat would be transported to the new Area once located in future. The Council has reserved just 1000 total for all parish enhancement which includes all repairs and maintenance of all existing street furniture. An Area Board grant would enable us to provide 2 new seats to serve older people as well as the whole community.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£1000.00		
Total required from Area Board		£500.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Purchase of	900.00	Street furniture	yes	460.00
new seats		reserves		
Fixtures and	60.00	Labour to fit (in	yes	40.00
fittings		kind)		
Labour to fit in	40.00			
kind				

Total

£1000

£500

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The whole village community will benefit from the new Play Area seat especially mums, dads, children and grandparents. The cemetery seat will encourage older people to visit graves of loved ones in a beautiful and mindful location Lack of seating deters this.

14. How will you monitor this?

Regular inspections by parish councillors

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Parish Council will take responsibility for future maintenance

16. Is there anything else you think we should know about the project?

The Council is taking over Curtis Orchard Play Area from Wiltshire Council. The Curtis Orchard Play Area is in poor repair as no funds have been spent on it for a long time. The Parish Council has provisionally reserved £50000 for a new Play Area play equipment from Solar funding with the intention of having a new Play Area in future. The new seat would be able to serve any new location as well.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2929	Community Area Grant	Defibrillator	Bulkington Parish Council	£928.00
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Submitted: 06/06/2018 14:31:45

ID: 2929

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

The intent is to meet half the cost from the precept and seek funding for the other half.

5. Project title?

Defibrillator

6. Project summary:

We have our fair share of an ageing community as well as a thriving pub. Walkers on the White Horse Trail and our village is a popular route with cyclists so I believe locating a defibrillator strategically in Bulkington would be a good idea. The intention is to locate the Defibrillator outside The Well our local pub. Our rural location means any 999 calls would have a response of around 30 minutes.

7. Which Area Board are you applying to?

Melksham

Electoral Division**8. What is the Post Code of where the project is taking place?**

SN10 1SJ

9. Please tell us which theme(s) your project supports:

Health, lifestyle and wellbeing

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

06/2018

Total Income:

£4850.00

Total Expenditure:

£4190.00

Surplus/Deficit for the year:

£660.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£7452.00

Why can't you fund this project from your reserves:

There are a number of other projects running concurrently which will require use of our funds including refurbishment of benches purchase of additional dog waste bins purchase and installation of a kissing gate and purchase/installation of a storage unit to support the Emergency Planning Committee.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £1856.00

Total required from Area Board £928.00

Expenditure (Itemised £ expenditure)	Income (Itemised income)	Tick if income confirmed	£
Defibrillator 1856.00	Our reserves	yes	928.00

Total **£1856**

£928

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

In the unlikely event of a heart attack the defibrillator may make the difference between life and death for any resident or visitor passing through the village.

14. How will you monitor this?

Not applicable

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Battery Life is four years and the Parish Council will fund the replacement of new batteries.

16. Is there anything else you think we should know about the project?

Not applicable

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3005	Community Area Grant	Benches	Melksham Town Council	£1500.00
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Submitted: 21/08/2018 12:19:33

ID: 3005

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

We are looking for match funding for 6 benches within the Town to enable better use of strategic access routes.

5. Project title?

Benches

6. Project summary:

Installation of new benches along strategic routes to enable those who are less mobile to be able to walk to access more facilities or services.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6ES

9. Please tell us which theme(s) your project supports:

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

08/2018

Total Income:

£477530.00

Total Expenditure:

£356741.00

Surplus/Deficit for the year:

£120789.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£0.00

Why can't you fund this project from your reserves:

The Town Council has no financial reserves specifically earmarked for this purpose. However, recognising the community benefits that would accrue from the addition of these benches the Town Council are prepared to part fund the capital expenditure required.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £3000.00

Total required from Area Board £1500.00

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
6 x benches @500 each	3000.00	Town Council	yes	1500.00

Total **£3000****£1500****11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The additional benches within specific locations within the town we deliver benefit to all those who live work or visit the town. In particular it will help those who have been isolated through lack of mobility and unable to access activities and services within the town. It will

also assist those who wish to be more active and healthier but have been unable to due to physical constraints. Locations have been selected in conjunction with public requests.

14. How will you monitor this?

Public perception and feedback will be key indicators in assessing the usage of the benches within the town.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Wiltshire Council funding requested is in respect of capital equipment to support the Town. Our current team of caretakers will be able to ensure the items are maintained and depreciation over time will allow for financial provisions to be made to replace when needed in the longer term.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

Area Board Projects and Councillor Led Initiatives Application Form 2018/2019

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details

Area Board Name	Melksham		
Your Name	Jon Hubbard		
Contact number	01225 807969	e-mail	Jon.hubbard@wiltshire.gov.uk

2. The project

Project Title/Name	Coronation Road, 20mph speed limit		
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	<p>A request to assess the Coronation Road area for a 20 mph restriction was first raised with Melksham Area Board in 2014. However, other sites were chosen ahead of this one which was retained as a reserve. The assessment was prioritised in 2017.</p> <p>This area is predominantly residential with a junior school, children's nursery, chapel, residential care home and a busy convenient store situated within the study area. Pembroke Road & Thackery Crescent is also a convenient pedestrian / cycle route to the town centre from Queensway and beyond.</p> <p>The report recommended that the area be considered for a 20mph speed limit, with lighter touch engineering measures such as coloured (Buff) high friction surfacing to create entry gates and painted carriageway roundels, being introduced on Coronation Road (junction with Spa Road), Pembroke Road (junction with Queensway) and Ruskin Avenue (junction with Lowbourne).</p> <p>Due to the limited funding available to the CATG I am asking the Area Board to part fund this project to ensure it's delivery. The Town Council have already committed to fund £5,000 so the total amount required from the Area Board/CATG will be between £7,000 and £10,000. My proposal is that, for this item, that amount should be split equally between the two bodies.</p>		
Where is this project taking place?	Coronation Road, Martigny Road, Milton Avenue, Sangster Avenue, Pembroke Road, Somerset Crescent, Williams Close, Rowley Place, Thackery Crescent, Byron Close and Ruskin Avenue.		
When will the project take place?	As soon as possible after the funding is in place		
What evidence is there that this project/activity needs to take place/be funded by the area board?	An speed restriction assessment was produced by Wiltshire Council highways that recommended the installation of a 20mph limit.		

How will the local community benefit?	A reduction in speeding traffic.		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	Yes		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Yes – Highway safety is one of the key community safety priorities agreed at the 2017 'Our Community Matters' event.		
Is this project supported by the Local Youth Network or Community Area Transport Group? (if it relates to young people or highways and transport)			
What is the desired outcome/s of this project?	Improved safety for all road users and pedestrians.		
Who will be responsible for managing this project?	Highways Officers		
3. Funding			
What will be the total cost of the project?	£12,000.00 - £15,000.00		
How much funding are you applying for? Please note that only capital funding is available	£5,000.00		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
	Melksham Town Council	£5,000.00	£5,000.00
	CATG	£5,000.00	TBC
	Area Board	£5,000.00	TBC
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	N/A		
4. Declaration – I confirm that...			
The information on this form is correct and that any grant received will be spent on the activities specified.			
Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Jon Hubbard		Date: 20.08.2018	
Position in organisation: Area Board Chairman			
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			

Report to Melksham Area Board
Date of meeting 05.09.2018
Title of report Community Area Grant funding

Purpose of the Report:

To consider a councillor-led initiative requesting funding from the Area Board.

Applicant	Amount requested
Cllr Jon Hubbard – 20mph speed limit Coronation Road, Melksham	£5,000.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

2. Main Considerations

- 2.1. Councillors will need to be satisfied that funding awarded in the 2018/2019 year is made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
- 2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria and practice papers for [councillor-led initiatives](#)
- 2.4. Best practice advises that applications relating to young people or highways and transport should be considered by, and seek a recommendation from, the Local Youth Network or Community Area Transport Group.

3. Environmental & Community Implications

Councillor led-projects are designed to enable councillors to tackle issues in their area, including projects and initiatives which have been initiated by the community eg. a community issue. Councillor-led projects should not be used to fill gaps where there are service shortfalls or where it is possible for the matter to be resolved through the use of the Community Area Grants scheme.

4. Financial Implications

Financial provision had been made to cover this expenditure. The Community Area Grants scheme which funds Councillor-led initiatives can only provide capital funding.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council’s Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application Name	Provider	Project Proposal	Requested
Cllr Jon Hubbard	Wiltshire Council Highways	20mph speed limit installation Coronation Road, Melksham	£5,000.00
<p>A request to assess the Coronation Road area for a 20 mph restriction was first raised with Melksham Area Board in 2014. However, other sites were chosen ahead of this one which was retained as a reserve. The assessment was prioritised in 2017.</p> <p>This area is predominantly residential with a junior school, children’s nursery, chapel, residential care home and a busy convenient store situated within the study area. Pembroke Road & Thackery Crescent is also a convenient pedestrian / cycle route to the town centre from Queensway and beyond.</p> <p>The report recommended that the area be considered for a 20mph speed limit, with lighter touch engineering measures such as coloured (Buff) high friction surfacing to create entry gates and painted carriageway roundels, being introduced on Coronation Road (junction with Spa Road), Pembroke Road (junction with Queensway) and Ruskin Avenue (junction with Lowbourne).</p> <p>Due to the limited funding available to the CATG I am asking the Area Board to part fund this project to ensure it’s delivery. The Town Council have already committed to fund £5,000 so the total amount required from the Area Board/CATG will be between £7,000 and £10,000. My proposal is that, for this item, that amount should be split equally between the two bodies.</p>			
<p>Proposal That the Area Board determines the application.</p>			

Background documents used in the publication of this report:

Quotes/estimates for this proposal can be obtained from the Community Engagement Manager upon request.

Report Author

Name: Rhys Schell
Title: Melksham Community Engagement Manager
Tel: 01225 716752
Email: rhys.schell@wiltshire.gov.uk

Report to	Melksham
Date of Meeting	05/09/2018
Title of Report	Community Youth Grants

1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Melksham Area Board.

Application	Grant Amount	
Applicant: Young Melksham Project Title: Young Melksham - No Limits Club	£5000.00	
Applicant: Melksham Rugby Football Club Project Title: Melksham RFC Girls Rugby	£511.60	
Total grant amount requested at this meeting	£5511.60	

2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2018/19 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2018/2019.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

3. The applications

Applicant: Young Melksham Project Title: Young Melksham - No Limits Club	Amount Requested from Area Board: £5000.00	
<p>This application meets grant criteria 2018/19.</p> <p>Project Summary: Young Melksham No Limits group is for young people with Special Educational Needs and Disabilities SEND aged 13 to 25 years. We run a variety of activities of our young people including games sports cooking karaoke and quizzes. We aim to make our sessions as inclusive as possible so no one is left out regardless of ability. Our current members have a wide range of needs and abilities. For some of our young people it is the only time in the week they socialise with friends.</p>		
Applicant: Melksham Rugby Football Club Project Title: Melksham RFC Girls Rugby	Amount Requested from Area Board: £511.60	
<p>This application meets grant criteria 2018/19.</p> <p>Project Summary: At Melksham RFC we are trying to nurture Girls Rugby. The Club has previously managed Girl Teams but recently these have ceased. We are now building a new Girls training and playing environment at the Club but training and playing equipment as a resource is limited.</p>		
<p>Report Author: Rhys Schell - Email: Rhys.Schell@wiltshire.gov.uk</p>		

Report to Melksham Area Board
Date of meeting Wednesday 5th September 2018
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for young persons funding listed below.

Grants have been assessed by the Community Engagement Manager in line with the criteria for funding for young people. As per the agreement set by Councillors at the April Area Board, the Melksham Local Youth Network Management Group (LYNMG) is currently not in operation.

Applicant	Amount requested	CEM input
Young Melksham – No Limits Club	£5,000.00	The grant application meets the 2018/19 grants criteria
Melksham Rugby Club	£511.60	The grant application meets the 2018/19 grants criteria

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

Note: as per the above statement, the LYN Management Group for Melksham is currently not in operation.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2018/2019 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council’s Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
Young Melksham 2018/1	Young Melksham	No Limits Club	£5,000.00
Project description Young Melksham’s No Limits group is for young people with Special Educational Needs and Disabilities SEND aged 13 to 25 years. We run a variety of activities of our young people including games sports cooking karaoke and quizzes. We aim to make our sessions as inclusive as possible so no one is left out regardless of ability. Our current members have a wide range of needs and abilities. For some of our young people it is the only time in the week they socialise with friends.			

Application ID	Applicant	Project Proposal	Requested
Melksham Rugby Club 2018/1	Melksham Rugby Club	Melksham RFC Girls Rugby	£511.60
Project description At Melksham RFC we are trying to nurture Girls Rugby. The Club has previously managed Girl Teams but recently these have ceased. We are now building a new Girls training and playing environment at the Club but training and playing equipment as a resource is limited.			

No unpublished documents have been relied upon in the preparation of this report

Report Author Rhys Schell – Community Engagement Manager
rhys.schell@wiltshire.gov.uk - 07810482630

Grant Applications for Melksham on 05/09/2018.

ID	Grant Type	Project Title	Applicant	Amount Required
594	Youth	Young Melksham - No Limits Club	Young Melksham	£5000.00

Submitted: 19/06/2018 16:27:49

ID: 594

Current Status: Application Appraisal

To be considered at this meeting:

Melksham 05.09.2018

1. Which type of grant are you applying for?

Youth

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Young Melksham - No Limits Club

6. Project summary:

Young Melksham's No Limits group is for young people with Special Educational Needs and Disabilities SEND aged 13 to 25 years. We run a variety of activities of our young people including games sports cooking karaoke and quizzes. We aim to make our sessions as inclusive as possible so no one is left out regardless of ability. Our current members have a wide range of needs and abilities. For some of our young people it is the only time in the week they socialise with friends.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 7NY

9. Please tell us which theme(s) your project supports:

Informal education
Youth work/development
Sport/Leisure
Arts/Culture
1:1/group work
Community Project
Community Safety
Volunteering
Environment
Health

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2016

Total Income:

£37520.00

Total Expenditure:

£45815.00

Surplus/Deficit for the year:

£8295.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£2400.00

Why can't you fund this project from your reserves:

We currently run five youth clubs per week together with a free-to-access counselling service which all rely on our limited pot of funding. The SEND club is considerably more expensive to run as it relies heavily on a much smaller staff to member ratio than our other clubs.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£13591.75		
Total required from Area Board		£5000.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Youth Workers	10256.85	Subs		1380.00
Tuck Shop Stock	41.40	Tuck Shop		69.00
		Sales		
Equipment/Activity	920.00	Volunteers	yes	3105.00
Costs				

Admin	793.50	Calne AB	1500.00
Hall Costs	1380.00	Devizes AB	1500.00
Marketing	200.00	Our Reserves	1037.75
Total	£13591.75		£8591.75

11. Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

12. If so, which Area Boards?

Calne

Devizes

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

14. How will you monitor this?

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally... yes The information on this form is correct, that any award received will be spent on the activities specified.				
609	Youth	Melksham RFC Girls Rugby	Melksham Rugby Football Club	£511.60
Submitted: 16/08/2018 11:35:48				
ID: 609				
Current Status: Application Appraisal				
To be considered at this meeting: Melksham 05.09.2018				
1. Which type of grant are you applying for? Youth				
2. Amount of funding required? £0 - £500				
3. Are you applying on behalf of a Parish Council? No				
4. If yes, please state why this project cannot be funded from the Parish Precept				
5. Project title? Melksham RFC Girls Rugby				
6. Project summary: At Melksham RFC we are trying to nurture Girls Rugby. The Club has previously managed Girl Teams but recently these have ceased. We are now building a new Girls training and playing environment at the Club but training and playing equipment as a resource is limited.				
7. Which Area Board are you applying to? Melksham				
Electoral Division				
8. What is the Post Code of where the project is taking place? SN12 7GU				
9. Please tell us which theme(s) your project supports: Sport/Leisure If Other (please specify)				
10. Finance:				
10a. Your Organisation's Finance:				

Your latest accounts:

04/2017

Total Income:

£99881.00

Total Expenditure:

£82205.00

Surplus/Deficit for the year:

£17676.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£30066.00

Why can't you fund this project from your reserves:

The figures presented are as submitted to Companies House for 2017 and are over a year old. They also reflect a war chest of funds the club had raised and saved prior to its move to the new stadium where considerable costs have since been incurred. Our landlord Wiltshire Council contributed to the running costs for the first year. Current indications are that the reserves have been greatly diminished for we have paid for start-up costs at the new location.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£511.60		
Total required from Area Board		£511.60		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
First Aid Kits	33.60	None		0.00
Rugby Coaching Bundle	264.00	None		0.00
Speed and Agility Bundle	214.00	None		0.00
Total	£511.6			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

14. How will you monitor this?

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.